This document will assist users with the Google Play Electronic Book (eBook) which is utilized for all Men's Artistic Gymnastics Program Manuals.

# **Getting Started**

## Q: I'm new to Google Play, where do I start?

**A:** To learn more about Google Play visit the <u>Google Play Help center</u> for assistance. <u>Get Started with</u> <u>Google Play</u> will provide information for iPhone & iPad, Android, and Computer. This includes setting up payment methods for your purchases, apps, etc.

## Q: Do I need a google account to purchase a book.

A: Yes

## Q: How can I purchase an eBook for the Men's Development Program Manuals?

**A:** Resources that are available through the Google Play store may be accessed using the following web pages:

- Men's Development Program Manual
- Men's Junior Elite Program Manual

## Q: Is there an App to view this book on my iPad, phone or other device?

A: Yes, On your device search for Google Play Books in the App Store. Download the App then log in to your Google account that you purchased the book under. Note, if you need to purchase the book, you will need to do that on the website, then the book should be added to your app.



## Q: When in the App should I download the book?

**A:** Yes. This will allow you to view the book even when offline (when not connected to the internet or in airplane mode). Visit <u>How to Download Books from Google Play</u> for assistance for your specific device.

## Q: I've purchased the book, now can I view this on multiple devices?

**A:** Yes, please follow the previous instructions and download the Google Play Books app on each device.

#### Q: I've purchased the book, now how do I get to my book again?

A: View on the Website: Go to <u>https://play.google.com/store/books</u>. Make sure you are logged in using the Google Account which the book was purchased. Select "Your Library" to view any of your books purchased. Once in the library. Select the book you would like to view.



# **Other Issues**

## Q: What if I have issues when reading the document?

**A:** If readers experience any problems while trying to read a book on Google Play Books, please contact the Google Play User Support Team by visiting <u>this page</u> and clicking the **Contact us** link at the bottom of the page. The option to <u>Chat live</u> with a Google Play Books support agent is available 24/7, depending on demand.

# Q: Oops, I just accidentally hit "Delete from Library" can I get the book back?

A:

**On a Computer:** You can use your Order History to get it back on your Desktop Computer. Go to <a href="http://play.google.com">http://play.google.com</a> (Be sure you're logged in to the account on which you have purchased the book you're looking for.)

- Click on your account's image in the upper right hand corner and choose "Payments and subscriptions"
- Then choose "Budget and order history" (Third tab)
- Locate your purchased book within the list of items. It may help to change the filter (right side) from "All orders" to "Books"
- Once you've found your book, click the "Show or hide from my library".

**If on a Phone:** Type the name of the book in the search menu at the top. When you locate the book click "Read." That will re-add it to all devices.

## Q: Oops, I hit "Delete Forever", is there any way to get it back?

A: No, If you selected the "Delete Forever" option, it warns you: "Delete forever?" If this is chosen, it will delete this book:

- It will be removed from your books library.
- You will no longer have a record of it or be able to restore it to your books library.
- If you purchased this book, we will not provide a refund for your purchase. You may reach out to Google for assistance, however our understanding is the book is permanently removed and you will have to purchase it again.

# **Updates**

## Q: Does the Program Manual get updated?

**A:** Yes, from time-to-time eBooks will be updated. This includes any changes from committee meetings, clarifications, or corrections. The eBooks should update automatically, and you should never have to purchase an updated version of a manual if you purchased the original. See the next questions.

## Q: How do I know if I have the current version of a Manual?

A: First make sure your device is connected to the internet. If so:

- If accessing the document on the Google Play website, the document will update automatically.
- If accessing the document from the Play Books App. The document should update automatically. If unsure, pull down the home screen to refresh. If this does not work:
  - On the top right corner of the book select the three dots, then choose "Remove Download" from the menu. When complete, then choose the download button on the bottom right of the book to re-download the book. The udpates should then appear.
- If you have downloaded a PDF version from the website, you will simply download the file again.

## Q: I want to double check that I have the current version, where should I look?

A: The current version of the Manual will be located on the cover page.

