



ADULT MEMBER HOW-TO GUIDE

ADULT MEMBERSHIP RENEWAL (18+)

- STEP 1** Individual logs in to usagym.org with their username and password.
Note: If you do not know your username, email membership@usagym.org.
- STEP 2** Click “Member Services” on top tool bar.
- STEP 3** Select “My Profile” on the left toolbar.
- STEP 4** Select “Manage Memberships” at the top of your profile page.
- STEP 5** Click on the individual you would like to renew.
- STEP 6** Review the membership options and click “Continue”.
- STEP 7** Confirm the member’s membership information. Select “Make Changes” or “Continue”.
- STEP 8** Select the appropriate membership to purchase. Questions about what membership/discipline to select? Click [here](#).
- STEP 9** Edit or remove the member’s club affiliation.
- STEP 10** Review Safe Sport information and click the acknowledgement.
- STEP 11** Review the membership agreement, agree to the terms and click “Submit”.
- STEP 12** Edit billing information, contact information and enter payment.
- STEP 13** Click “Submit Payment”.
- STEP 14** You will be redirected to a transaction confirmation page. You will receive a purchase confirmation and purchase receipt by email.

ADULT NEW MEMBERSHIP PURCHASE (18+)

- STEP 1** Individual will create a profile on usagym.org. Click “Member Login” and select “Register here”.
- STEP 2** If you already have a USA Gymnastics member number, enter it in the member number field. Then enter the required user and personal information and click “Register”.
- STEP 3** Once you have logged in, select “Manage Memberships” at the top of your profile page.
- STEP 4** Click the individual you would like to purchase a membership for.
- STEP 5** Review the membership information and click “Continue”.
- STEP 6** Confirm the member’s membership information. Select “Make Changes” or “Continue”.
- STEP 7** Select the appropriate membership to purchase. Questions about what membership/discipline to select? Click [here](#).
- STEP 8** Add the member’s club affiliation.
- STEP 9** Review Safe Sport information and click the acknowledgement.
- STEP 10** Review the membership agreement, agree to the terms, and click “Submit”.
- STEP 11** Review and edit billing information, contact information and enter payment.
- STEP 12** Click “Submit Payment”.
- STEP 13** You will be redirected to a transaction confirmation page. You will receive a purchase confirmation and purchase receipt by email.

To review and edit membership information, print a membership card, change club affiliations, and add a role/discipline, access your My Profile page by logging usagym.org with your username and password.